

Person Specification

Post Title:	System Infrastructure Manager		
Directorate:	Business Support		
Location:	Birstall HQ		
Grade:	F/G	Date:	October 2020

Guidance Notes

Please note that 'Essential' denotes those requirements, which the applicant **must** hold to be shortlisted for interview.

	Requirements: E = Essential D = Desirable	E/D	Measure (see below)
Knowledge and Experience			
<i>Delivering Results & Meeting Customer Expectations</i>	<i>Designing infrastructure to meet specific service or system needs. Demonstrate experience of matching infrastructure capability to required service levels, access requirements and risk profile.</i>	E	1
<i>Applying Technology</i>	Demonstrate knowledge and experience in managing both a virtualised server environment and a diverse LAN infrastructure.	E	1,3
<i>Applying Technology</i>	Understanding WAN technologies, experience supporting WAN / working to an SLA with partners.	D	1,3
<i>Applying Technology</i>	Good working knowledge of Microsoft Server Operating systems, including deployment, maintenance and troubleshooting.	E	1,3
<i>Applying Technology</i>	Understanding of Active Directory design, implementation, operation and troubleshooting. Knowledge of Azure / AD links	D	1,3
<i>Analysing</i>	Proven experience and ability to analyse, interpret and present complex data/issues and matters to a range of audiences both orally and in writing.	E	1,3
<i>Applying Technology</i>	Awareness of security threats and how to defend against them. Experience of vulnerability scanning and penetration testing and consequent risk mitigations	E	1,3
<i>Planning & Organising</i>	Knowledge of developing organisational documents and plans.	E	1,2
<i>Planning & Organising</i>	Experience of managing physical resources, and coordinating human resources to time, budget and quality outcomes to achieve organisational strategies and objectives	E	1,3
Equality and Fairness			

<i>Minimum requirement Particular EO requirement for the post</i>	Security Clearance vetted.	E	5
	Sound knowledge of and commitment to Equality, Diversity & Inclusion.	E	1,3
<i>This is law and part 7 of the Code of Practice on the English language requirements for public sector workers.</i>	The ability to converse at ease with members of the public and provide advice in accurate spoken English.	E	2,3
Qualifications and Training			
<i>Academic Professional Job related Vocational</i>	Degree or substantial experience in Infrastructure Management	E	1
	Cisco qualification, at least CCNA	E	1
	Evidence of Continual Professional Development		
Skills			
<i>Planning & Organising</i>	Highly developed organisational skills to balance competing priorities and to meet deadlines	E	1,2
<i>Working with People</i>	Well developed 'soft skills'. Demonstrates ability to respect views of others. Builds consensus around plans and manages change effectively	D	1
<i>Deciding and Initiating Action</i>	Highly motivated with energy and enthusiasm, personal resilience with a desire and track record of delivery and achievement	E	3
<i>Creating and Innovating</i>	Produces new ideas, approaches, or insights; creates innovative products or designs; produces a range of solutions to problems.	E	3
<i>Adhering to Principles & Values</i>	Displays ethical standards commensurate with a public sector role and is a positive role model	E	3
	Takes accountability for own actions and decisions	E	3
Other			
	Must be willing to undertake a basic criminal record check.	E	5
	The post holder will be required to regularly visit a range of locations within Leicestershire.	E	3

Guidance Notes

In weighing the factors "essential" denotes those requirements that the candidate **must** hold. The qualities specified must be strictly based on requirements to perform the job and must not be unnecessarily restrictive or demanding.

Measures

1 = Application Form

2 = Testing

3 = Interview

4 = Pre-Screen

5 = Other (e.g.: DBS Check/Certificates)

